



# **Report and Financial Statements**

**for the year ended 31<sup>st</sup> December 2016**

# Trustees' Report

for the year ended 31<sup>st</sup> December 2016

The Trustees of Smalls for All are pleased to present their Annual Report together with the Financial Statements and the Independent Examiner's Report for the year ended 31<sup>st</sup> December 2016.

## Structure, Governance and Management

Smalls for All was first registered with the Office of the Scottish Charity Regulator (OSCR) in August 2010. Its Registered Office is 108 Buchanan Crescent, Livingston, EH54 7EF, Scotland. This is its main operational address and the address for any correspondence.

Smalls for All was established originally as an Unincorporated Association, governed by a Constitution that was adopted by the Trustees on 30<sup>th</sup> July 2010. With effect from 7<sup>th</sup> August 2015, OSCR approved the charity's application to become a Scottish Charitable Incorporated Organisation (SCIO), subject to a new Constitution that had been approved by the Trustees on 7<sup>th</sup> May 2015.

Throughout 2016 Smalls for All's activity grew significantly. In order to facilitate the increase in activity and enable Smalls for All's continued development, the Board of Trustees reviewed the Constitution. The revised Constitution removed the existing clauses relating to membership and added a new clause allowing for the appropriate remuneration of Trustees. All amendments were agreed with Macroberts, Solicitors who in turn drew up the fully revised Constitution.

The following Trustees served during 2016:

Ms. Maria Macnamara MBE	<i>Founder and Chief Executive</i>
Mr. David Robinson	<i>Chair (to 30 June 2016)</i>
Mr Alan McCormick	<i>Chair (from 2 November 2016)</i>
Mr. Alastair Lonie	<i>Treasurer</i>
Ms. Nicki Lundy	<i>Trustee</i>
Mrs. Gillian Smith	<i>Trustee</i>
Mrs. Linda McDonald	<i>Trustee</i>
Mrs. Maggie Ness	<i>Secretary</i>

The Trustees are responsible for the strategic direction and governance of the Charity, whilst its day-to-day running is delegated to the Chief Executive, and in turn to other volunteers as appropriate. The Trustees met 5 times during 2016 to discuss strategic, operational and governance issues. The duties and powers of the Trustees are set out in the Charity's Constitution.

The Board of Trustees welcomed Mr Alan McCormick as Chair of the Board with effect from 2<sup>nd</sup> November 2016.

Mr Al Lonie, Treasurer intimated he wished to resign from his position as Treasurer and as a Trustee with effect from 2<sup>nd</sup> January 2017.

Part-time volunteers have the authority to raise funds in the name of the Charity and the Trustees must apply these funds only to further the objectives of the charity.

The Charity's bankers are the Co-operative Bank, Business Direct Branch, PO Box 250, Skelmersdale, WN8 6WT.

### **Smalls for All – Purposes**

The Charity's core purpose is: "To relieve the needs of disadvantaged or vulnerable children and adults in Africa". In furtherance of these purposes, the organisation shall:

- i. help disadvantaged or vulnerable children and adults who do not possess adequate or any under-garments by providing them with underwear or managed money to purchase underwear;
- ii. help disadvantaged children and adults who wish to be self-sufficient by providing them with financial or other support to enable them to earn their own money;
- iii. fund the education of disadvantaged children or adults.

### **Progress in 2016**

#### Underwear collection and distribution:

In the year ended 31<sup>st</sup> December 2016, over 150,000 items of underwear were received by Smalls for All (120,000 in 2015) with over 103,000 (56,000 in 2015) distributed during the year to women and children in Africa. By the end of 2016, the total received since the Charity's foundation exceeded 360,000 (200,000 at end 2015). Of these over 229,000 (126,000 at end 2015) had already been distributed in accordance with the Charity's Objects. Those items not yet distributed are held as stock to meet the future requirements of the various organisations in Africa currently supported by the Charity, pending efficient distribution as opportunities and needs are determined.

Smalls for All has continued to support through the provision of underwear, Scottish charity, Freedom from Fistula Foundation, in its work in Kenya, Madagascar, Malawi and Sierra Leone. 'Smalls' has also continued to supply underwear to various orphanages, schools and slums in Kenya, Malawi, Zambia and Uganda.

Organisations Freedom from Fistula Foundation and Kenya Children's Home are regular recipients of underwear and in 2016 Smalls was pleased to start working with the National Police Aid Convoy (NPAC) to enable more underwear to be provided to women and children in Africa.

#### Educational support:

Support for the education of children is an expanding area of the charity's work. Smalls for All believes education can transform lives and help break the cycle of poverty so many children are trapped in and hope to expand the number of children they are supporting with education.

The Charity continues to sponsor a number of high school students as follows:

- 20 girls at an outreach centre in Suswa in Kenya's Rift Valley,
- 3 from St. Monica's Childrens' Home in Nairobi, Kenya

- 4 from Mashimoni Squatters Primary School in Kibera, Kenya

In addition, provides nursery education for approx 350 pre-school children in Malili, Kuthanga and Makanga in Malawi.

Founder and Chief Executive, Maria, is in regular contact with these organisations, either directly or via the third parties who manage the day-to-day care of these children.

#### Profile and publicity

Throughout 2016 Smalls for All's profile continued to grow. The social media presence of Smalls continued to grow (approx 96,000 March 2017). Founder and CEO, Maria Macnamara was honoured to receive an MBE for her work in establishing and growing Smalls for All.

#### Volunteering

During 2016, Smalls for All recorded a sharp increase in interest from Companies and other community based organisations in attending volunteer sorting days. These, in addition to our regular volunteer sorting days played a vital role in ensuring that the Charity could facilitate the needs of our growing number of distributors.

#### Fundraising and Gifts in Kind

As well as donations of underwear, Smalls for All needs to raise money every year to pay for day to day operational running costs of the Charity. During 2016, individual donors continued to support the Charity through financial donations and the organisation of fundraising events. In addition, revenue from the Lottery, Easyfundraising and social media fundraising campaigns increased income generation. Smalls for All is currently benefitting from high levels of Gifts in Kind through the donation of underwear and restricted outlay in respect of storage/office space.

### **Future Plans**

Smalls for All's Charitable activity grew significantly during 2016 heralding the start of an exciting phase of growth and development for the Charity.

Until now, Smalls for All has been run entirely by volunteers. However, in light of the rapid expansion of the Charity's activity and the continuing and increasing demand for underwear, Smalls for All has recognised that it has to develop a more sustainable infrastructure which combines the invaluable work of volunteers with paid employees. In order to take this forward, Smalls for All is now developing an ambitious programme of income generation initiatives to ensure continued growth and sustainability for the future.

Currently, the Board of Trustees has committed £16,108.57 towards funding staff salaries in 2017. This represents 50% of the CEO salary (£22,857.14 – based on 20 hours per 35hr week at £40,000 FTE and 50% of Administrator salary (£9360 – based on 20 hours per 35hr week at £16380 FTE). In addition, the Trustees recognise the need to develop a sustainable range of fundraising initiatives, fundraising and marketing resources and also increase awareness through a revised website and increased social media platform. Therefore a further of commitment of £9,600 has been made towards these costs.

It is clear from the work that Smalls for All has been undertaking for the last six years or so that there is still considerable unmet demand for the assistance that the Charity seeks to provide. The Trustees have every intention, not only of continuing the charity's current activities, but also of seeking ways of expanding its work so as to help more disadvantaged people in Africa



and thereby fulfil its core objectives.

## **Review of Financial Position**

Income for the year ended 31<sup>st</sup> December 2016 amounted to £69,992 (*£51,240 in 2015*). Expenditure amounted to £47,055 as detailed in the Receipts and Payments Account on page 7 of this Report leading to a surplus of £22,937 for the year (*£31,835 in 2015*).

## **Reserves**

The Free Reserves of the charity stood at £63,308 at the end of the year (*£40,294 at end 2015*). In addition, the sum of £4,922 was held with its use to be restricted to the funding of administrative support, education or social media in line with the wishes of each of the respective donors. The Trustees' policy is to hold funds to pay any creditors. Any remaining funds are available for application in realising the Charity's Purposes.

The majority of the funds are held as bank deposits, with a very small cash balance. The charity had additional assets at the year-end not included in the statement of balances, namely a storage building (The 'Pantagon') together with a stock of underwear and merchandise.

It will be noted that there was a considerable increase in the Charity's reserves during 2016, in part as a result of the continued increase in social media interest in Smalls for All. It also reflects a generous, single donation of £20,000. This creates a wonderful opportunity to develop the Charity further in line with its Purposes.

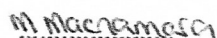
## **Acknowledgements**

Smalls for All continues to receive support from an increasing number of individuals and organisations. On behalf of all those who benefited from the charitable work undertaken by Smalls for All in 2016, the Trustees would like to place on record their debt of gratitude to everyone involved in whatever capacity. We look forward to their continuing support in 2017 and beyond.

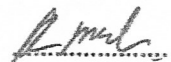
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The Annual Report and Financial Statements for the year ended 31<sup>st</sup> December 2016 were approved by the Trustees at the Annual General Meeting of Smalls for All on 19<sup>th</sup> April 2017 and signed on their behalf by:

Maria Macnamara  
Founder and Chief Executive



Alan McCormick  
Chair



Date: 19<sup>th</sup> April 2017

## **Independent Examiner's Report**

**for the period ended 31st December 2016**

I, Christopher Patrick Stewart, being a Fellow of the Chartered Institute of Management Accountants, report on the Financial Statements of the charity, Smalls for All, for the period ended 31st December 2016, as set out on pages 7 and 8 of this Report.

### **Respective Responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's Trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply.

It is my responsibility as Independent Examiner to examine the Accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

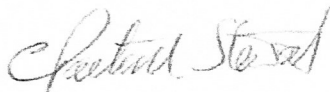
My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements (i) to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations and (ii) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



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Christopher Patrick Stewart FCMA  
Address: 47 Balgreen Road,  
Edinburgh EH12 5TY  
Date: 31 March 2017

**Statement of Receipts and Payments****for the year ended 31<sup>st</sup> December 2016**

	<b>2016</b>	<b>2015</b>
<b><u>Receipts</u></b>	<b>£</b>	<b>£</b>
Donations	51,688	24,794
Event income	97	11,395
Special purpose donations	7,619	5,000
Lottery	9,900	5,165
MUMS Transfer	-	3,894
Merchandise sales	158	375
Recycling	480	599
Interest	50	18
<b>Total receipts:</b>	<b><u>69,992</u></b>	<b><u>51,240</u></b>
<b><u>Payments</u></b>		
Travel	1,514	2,413
Underwear	501	-
Educational fees	6,015	2,193
Merchandise and marketing	-	-
Fundraising including event expenses	-	5,960
Lottery	6,000	3,240
Storage	6,343	-
Overseas Wages	6,908	-
Maize for Malawi Nursery	2,320	-
Malawi Clinic Donation	1,000	-
Strategy Consultancy	8,108	-
Miscellaneous	8,346	5,599
<b>Total payments:</b>	<b><u>47,055</u></b>	<b><u>19,405</u></b>
Surplus for the year	22,937	31,835
<b>Closing balance</b>	<b><u>68,231</u></b>	<b><u>45,294</u></b>

### Statement of Balances

	31/12/2016	31/12/2015
<u>Funds reconciliation</u>	£	£
Opening balance	45,294	13,459
Surplus (loss) generated in year	22,937	31,835
<b>Closing balance at 31st December</b>	<b>68,231</b>	<b>45,294</b>
 <u>Reserves</u>		
Closing bank balance	62,826	43,838
Cash	135	596
<b>Sub-total</b>	<b>62,960</b>	<b>44,434</b>
 <u>Other assets</u>		
Unbanked PayPal and MyDonate income	436	1,081
Malawi Debtor	6,835	
Uncleared cheques	-	-
 <u>Other liabilities</u>		
Uncleared payments	(2,000)	(221)
<b>Total assets</b>	<b>68,231</b>	<b>45,294</b>

£4,922 of the funds are held to fund specific costs for the purpose of funding administrative support in accordance with donors' wishes. All of the remaining funds are unrestricted.

Approved by the Trustees on 19<sup>th</sup> April 2017 and signed on their behalf by:

Maria Macnamara  
Founder and Chief  
Executive

M Macnamara

Alan McCormick

Chair

Alan McCormick